



Department of Corrections
INFORMATIONAL BULLETIN

Subject: ANNOUNCEMENT OF THREE
NEW SEXUAL MISCONDUCT
FORMS

Number:

00/36

Date Issued:

Cancelled Effective:

The purpose of this Informational Bulletin is to officially announce three new California Department of Corrections' (CDC) Forms: CDC Form 3000, Sexual Misconduct and Harassment; CDC Form 3001, Sexual Abuse/Assault Prevention and Intervention; and CDC Form 3001A, Abuso/Asalto Sexual Prevencion Y Intervencion (Spanish Version).

The CDC's policies specifically forbid any activity associated with or that promotes acts of sexual conduct, including sexual harassment between inmates/parolees and CDC staff. The term "staff" includes contractors, representatives, and volunteers of the CDC, and includes staff from other federal, state, or local jurisdictions.

Within CDC, sexual misconduct, including sexual harassment, is considered a serious offense. Depending on the nature of the incident, disciplinary action may result in dismissal and/or criminal charges. Additionally, persons accused of sexual harassment in a civil or criminal proceeding may be held personally liable for damages to the person harassed.

The CDC Form 3000 (01/00), Sexual Misconduct and Harassment, is to be dispersed to all CDC employees, contractors, and volunteers as an informational guide regarding sexual misconduct and the Department's policies against this type of behavior. This form may be ordered through Prison Industry Authority (PIA) on a CDC 1853 in quantities of 100 or more.

The CDC Form 3001 (01/00), Sexual Abuse/Assault Prevention and Interventions and CDC Form 3001A, Abuso/Asalto Sexual Prevencion Y Intervencion (Spanish Version), are to be distributed to all CDC inmates and parolees as an informational guide regarding sexual misconduct and how to report it. These forms can be ordered though PIA on a CDC 1853 in quantities of 500 or more.

Please inform all persons concerned of the contents of this bulletin. Please direct any inquiries regarding this bulletin to Odette Crawford, Special Assistant to the Chief Deputy Director, Field Operations, at (916) 323-1029.

RICK GRENZ, Chief
Regulation and Policy Management Branch
Office of Correctional Planning